



ICT ACCEPTABLE USE POLICY FOR STUDENTS

This policy applies to all students of the school who are provided with access to the school's ICT network. Pershore High School fully recognises its responsibilities for safeguarding children. Safeguarding in this case also applies to the acceptable use of ICT equipment in order that the school is not compromised in any way as a result of inappropriate materials being accessed or downloaded.

Before using school ICT equipment all users must accept the terms of this policy, acceptance of the policy will be recorded each time the user logs on to the network.

- I will only use the school's email, Internet and network for legitimate purposes. Forwarding chain letters by email is not permitted.
- I will keep my network password secure and will not allow others to use them to gain access to school resources.
- I will not attempt to gain access to other users' user areas or non-public locations on the school network.
- I will not browse, download, or send material that could be considered offensive. Material that victimises, harasses, or bullies others is strictly forbidden.
- I will not publish or give away personal information that could identify me or other students or staff.
- I will not arrange to meet anyone met through the internet or via email.
- I will not access social networking sites on school ICT equipment.
- I will not use social media negatively to cause offence, upset or bully any staff or students.
- I will report any accidental access to, or receipt of, inappropriate materials as well as inappropriate websites accessible via the school internet connection to the school's e-Safety Officer (Mrs Lovecy).
- I will not attempt to load or download any software or resources that can compromise the network or are not adequately licensed.
- I will not connect personal laptops or other hardware to the school network or Internet without permission from the school's ICT Support Team.
- I will not use any device to record or transfer images, video content or audio recording of myself or others without permission.
- I will not use my mobile phone during lessons or school activities unless given permission by a member of staff.
- I understand that my use of school ICT equipment will be monitored and that all ICT use that contravenes the Acceptable Use Policy will be logged, sanctions will be issued and in serious cases a computer ban enforced.
- I understand that failure to comply with the Acceptable Use Policy could lead to disciplinary action and that evidence of it may breach the Computer Misuse Act 1990 and may be passed to the Police.
- I will recognise the risks of AI including accessing harmful content or being bullied and avoid using AI inappropriately for school work. I will follow and respect school guidelines in positive use of AI tools.

Sixth Form Only:

Sixth Form students have access to the school's Wi-Fi network PHS Sixth Form and can login using their normal school username and password.

Signed.....

Name (printed).....

Date.....