



# Setting up an account for SIMS Online Services

## How do I create an account using SIMS ID?

1. To avoid accidentally registering with the wrong account (especially if you are working on a shared computer), sign out of all accounts or use a private browser window.
2. Click the **Accept Invitation** button in the invitation email from noreply@sims.co.uk. If you cannot find this email, please check your SPAM/Junk folder before contacting your school.
3. The **Activate Your Account** screen is displayed. The **Invitation Code** field is already filled with the unique code from your email. Enter your email address as **Username** and click the **Next** button.
4. At the **Account Registration** screen, answer the security question and click the **Next** button. This is for security purposes only. This information will not be used in the SIMS Online Services system.

You're invited to start using SIMS Parent to manage your child's personal details at GreenAb. If enabled by the school, you can also view child's attendance, school reports, homework assignments and more.

Simply accept this invitation and register within 90 days.

**Accept Invitation**

If the button above doesn't work, copy and paste the following link into your browser.

<https://registration.sims.co.uk>

Should you need to enter it, your personal invite code is: **XVG9BTMRXT**

### Activate Your Account

So that we can confirm your identity, please enter your email address and personal invitation code.

Username

AdeleAbimbola@myexampledomain.co.uk

Invitation Code

XVG9BTMRXT

**Next**

Alternatively you may complete the registration using an External Account.

**Register with an External Account**

### Account Registration

So that we can confirm your identity, please answer your security question below.

What is the date of birth of one of your children at the school?

14/05/2008

**Next**



# Setting up an account for SIMS Online Services

- At the **Create a Strong Password** screen, create a password for the new account you are creating and click the **Next** button.

Create a Strong Password

At least one capital letter ✓  
At least one number ✓  
At least one special character ✓  
At least 8 characters ✓

Password  
●●●●●●●●

Confirm Password  
●●●●●●●●

Show Password

Next

- Once your account has been registered, you need to validate it. Check your email for an email from SIMS ID Registration.

Account Registration

Your account has been successfully created. Please read the email we have sent to your email address and follow the instructions to validate your account.

Remember to check in your SPAM folder

*NOTE: At this point your account is created. You can return to your product and log in using the details you have submitted.*

- Click the **Verify My Email** button in the SIMS ID Registration email.

Dear Adele Abimbola,

Please click the link below to verify your email address and log in to your SIMS ID account.

Verify My Email

- Click the **Sign In** button on the screen confirming your email address has been validated.

Account Registration

We have validated your email address, thank you.

Sign In



# Setting up an account for SIMS Online Services

- At the **Register your account for SIMS Products** screen, enter your newly created username (i.e. your email address) and password, then click the **Sign in** button.

## Register your account for SIMS products

Username  
AdeleAbimbola@myexampledomain.co.uk

Password  
••••••••

Show Password [Forgot Password?](#)

**Sign in**

OR

- The first time you use your SIMS ID account, you will be prompted to **Set Security Questions**. Answer all three security questions, then click the **Save and Continue** button to launch your SIMS Online Service.

## Set Security Questions

Please select one question from each dropdown below and set your answer against each question.

**All three questions/answers are mandatory.** Your answer must be between 4 to 100 characters long.

Question 1  
What is the name of your first school?

Question 2  
What is the name of your secondary school?

Question 3  
What is the name of your first teacher?

Your password  
••••••••

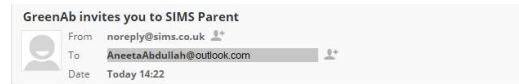
**Save and Continue**



# Setting up an account for SIMS Online Services

## How do I create an account using a Third-Party Provider?

1. To avoid accidentally registering with the wrong account (especially if you are working on a shared computer), sign out of all accounts or use a private browser window.
2. Click the **Accept Invitation** button in the invitation email from [noreply@sims.co.uk](mailto:noreply@sims.co.uk). If you cannot find this email, please check your SPAM/Junk folder before contacting your school.
3. The **Activate Your Account** screen is displayed. Click the **Register with an External Account** button.
4. Select one of these Third-Party providers to register: Apple ID, Facebook, Google, Microsoft/Office 365 or Twitter.  
On clicking one of these buttons, you will be transferred to the Third Party to complete standard account authentication.
5. Sign in to your Third-Party account.



Hi Aneeta,

You're invited to start using SIMS Parent to manage your child's personal details at GreenAb. If enabled by the school, you can also view child's attendance, school reports, homework assignments and more.

Simply accept this invitation and register within 90 days.

[Accept Invitation](#)

If the button above doesn't work, copy and paste the following link into your browser:

<https://registration.sims.co.uk>

Should you need to enter it, your personal invite code is: **H83PYW7HJJ**

### Activate Your Account

So that we can confirm your identity, please enter your email address and personal invitation code.

Username

Invitation Code

[Next](#)

Alternatively you may complete the registration using an External Account.

[Register with an External Account](#)

### Register your account for SIMS products

Username

Password

Show Password [Forgot Password?](#)

[Sign in](#)

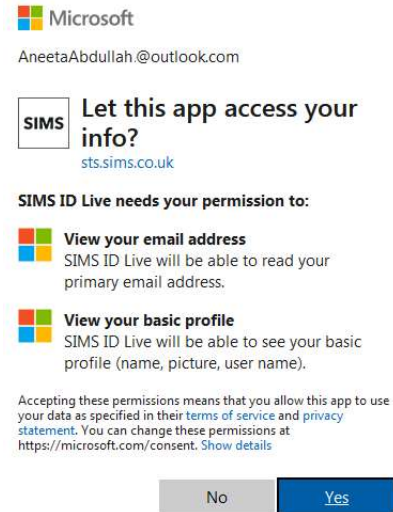
OR



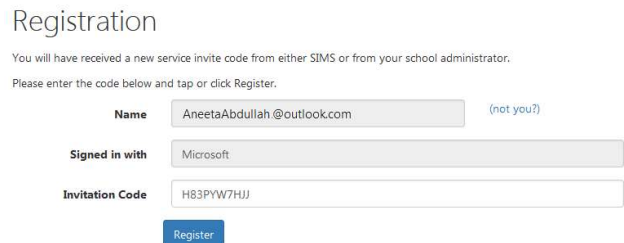


# Setting up an account for SIMS Online Services

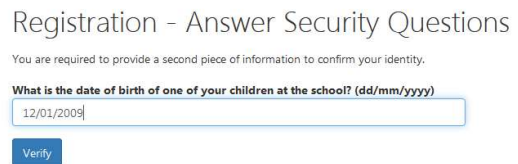
- Click the **Yes** button to grant SIMS ID permission to access your information. This screen is only displayed the first time you register an email address with SIMS ID.



- The **Registration** screen appears. Your email address and third-party provider are displayed so you can confirm you have used the intended credentials. Paste **your personal invite code** from your invitation email into the **Invitation Code** field. Click the **Register** button.



- At the **Account Registration** screen, answer the security question and click the **Verify** button. This is for security purposes only. This information will not be used in the SIMS Online Services system. Your account is set up and configured. On completion, your SIMS Online Service launches.





# Setting up an account for SIMS Online Services

## How do I sign in to my SIMS Online Service?

Once the registration process is complete, users can sign in via the following URLs.

For Parents <https://www.sims-parent.co.uk>  
or via the SIMS Parent app\*

For Students <https://www.sims-student.co.uk>  
or via the SIMS Student app\*

For Options Online <https://www.sims-options.co.uk>

For Schools

- Product Admin Portal <https://admin.sims.co.uk>
- Parental Engagement Portal <https://www.sims-engagement.co.uk>
- Activities Portal <https://organiser.sims-activities.co.uk>

\* The apps are available for iOS and Android devices via the Play Store or iTunes.

1. Click the icon for the provider that you registered with.
2. Enter your username and password, then click the **Sign in** button.

Sign in to SIMS Parent



Sign in to SIMS Parent

Username  
AdeleAbimbola@myexampledomain.co.uk

Password  
\*\*\*\*\*

Show Password [Forgot Password?](#)

**Sign in**

OR